



**National Council on Qualifications for the Lighting Professions
LIGHTING EDUCATION UNIT (LEU) APPLICATION**

Section A: Organizational Information

Provider Name: _____

Contact Name & Title: _____

Address: _____

Voice: _____ Fax: _____ Email: _____

Section B: Program Information

Course/Program Title: _____

Location(s) and Date(s): _____

Note: The basic NCQLP recertification unit is called a Lighting Education Unit (LEU). Only lighting-related activities that promote continued learning and education may be submitted for LEU credit. Personal development and specific manufacturers' product oriented or marketing presentations do not qualify for LEU credit. One LEU is assigned for 50-60 minute contact hour of lighting-related education. (These are for instructional hours; not preparation time.)

Number of Lighting-Related Education Contact Hours: _____

Number of LEU Credits Being Applied For _____

Section C: Program Topic Area and Course Type

Course Type by Content Area	Comprehensive	Review	Recertification
1. Survey/Audit – Existing			
2. Lighting Design			
3. Financial Analysis			
4. Installation and Commissioning			
5. Operations and Maintenance			
6. Rules, Regulations and Guidelines			
7. Other Lighting Related Topics			

Section D: Delivery Systems

Check all that apply: _____ presentation _____ workshop _____ seminar
 _____ course _____ audio _____ Internet
 _____ workbook _____ CD

Section E: Attachments

The application packet must include:

- A detailed agenda or course syllabus, including a specific time breakdown for the various sessions, breaks, meal functions, etc.
- Faculty/instructor resumes/vitae
- A copy of the course/program participant evaluation form



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The Lighting Certified (LC) Credential

The Lighting Certified (LC) credential is a professional designation within lighting and related industries. The LC designation serves as a benchmark among lighting professionals and increases the visibility of competent practitioners in the workplace.

The LC credential is sponsored by the NCQLP, an independent, non-profit, tax exempt certifying council. The mission of the NCQLP is to improve the public health and safety by supporting and promoting standards of excellence through effective and efficient lighting practices.

For additional information about NCQLP and the LC credential, please visit the NCQLP website at www.ncqlp.org.

Application Information

Organizations that offer professional development and continuing education courses that fall within lighting and lighting-related topics may apply for Lighting Education Unit (LEU) credit through NCQLP.

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Application Process

Please complete and submit the attached LEU Application, along with the required attachments. A separate and complete application is required for each course. Incomplete applications will be returned without review. Application materials are to be sent to NCQLP, PO Box 142729, Austin, TX 78714-2729.

Once a course has been registered for LEU credit with NCQLP, this information may be included in promotional materials and literature. The following tagline may be used in promotional literature: "This course has been registered with NCQLP for LEU Credit for Lighting Certified (LC) professionals."

LEU Registration is not an endorsement nor accreditation of a program by NCQLP.

Upon review of the application and confirmation of LEUs, if any, a master LEU Certificate will be forwarded to the applicant. This certificate may then be photocopied and distributed to course participants. It is not necessary for the course provider to submit a listing of participants to NCQLP.

The Lighting Certified (LC) credential program requires each LC to self-report their LEUs at the conclusion of their certification cycle. Therefore, each LC must retain a copy of the LEU Certificate in their personal files to report their continuing education activities at the conclusion of their three-year certification cycles. It is the individual's responsibility to report to NCQLP his/her participation in continuing education activities, not the provider's.

Please allow three to four weeks processing time.